

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 8th December 2021 at 6.30pm at the Hub, Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Councillors present: Beckwith, Carney, Gibbons, Goode, Miah, Clough, Williams

Non-member Councillors present: Truelove

In attendance: Nicola Mansfield-Smith, Deputy Clerk

Members of the public: 1

Start time: 6.30pm
Finished: 8.38pm

2122/93 Apologies for absence

Apologies noted and reasons for absence approved from Councillor Owen.

2122/94 Disclosures of interest

None received.

No written requests for dispensation had been received.

2122/95 Minutes

Resolved to confirm the minutes of the Finance and General Purposes Committee meeting held on 10th November 2021 as a correct record.

2122/96 Confidential items to be discussed under item 2122/106

Resolved that item 2122/105 regarding the disclosure of Bradford Council gritting bin scoring sheet and that item 2122/106 regarding the CIL Policy review will be discussed in confidence after item 2122/108 following exclusion of the press and public.

2122/97 Public Participation

One member of the public asked for their comments to be confidential. The audio recording of the meeting was stopped.

Comments were made by the member of the public expressing their concerns about the need for Bingley Town Council to provide a Changing Places toilet.

Audio recording was switched on immediately after the member of the public had made their comments.

Chairman Date

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2122/98 Bank reconciliation, statement and balances

Noted that the bank reconciliation and statement for November were resolved at the Full Town Council meeting on 7th December 2021.

Councillor Beckwith entered the meeting at 6.45pm.

2122/99 Internal Audit

Resolved to accept the Internal Auditor's report.

2122/100 Budget

Following the resolution of the Council at its meeting on 7th December 2021 for the Finance and General Purposes Committee to come back to the Council with alternative solutions to fund the Changing Places toilet project (2122/170), the Committee reviewed the proposed budget for 2022/23 looking specifically at underspend account codes and **Resolved** to recommend to Full Council the following viring of funds to satisfy that resolution (subject to a further review at the January meeting of the Finance and General Purposes Committee).

Acct Code	Description	Budget 2021/22	Actual as of 30/11/21	Projected Spend	Projected Underspend	Vired to CPT Project	New Projected Spend	New Projected Underspend
4000	Existing staff salaries	86,000	40,485	77,200	8,800	6,700	83,900	2,100
4490	Grants	25,000	4,020	6,033	18,967	11,000	17,033	7,967
4460	Regeneration & Tourism	19,700	1,751	2,000	17,700	12,000	14,000	5,700
4440	Neighbourhood Plan	10,000	50	5,000	5,000	5,000	10,000	0
					50,467	34,700		15,767

Resolved to add into next year's budget:

- £3,000 for 16 Chromebooks for Councillors.
- £10,000 to be added into the budget for Elections Reserve for 2022/23.

It was **Resolved** to review the draft budget in its entirety again in January 2022 and submit as a recommended Budget for 2022/23 to the Full Council thereafter.

2122/101 Emergency Support Sub-Committee

No updates.

2122/102 Green and Cleaner Funds

No updates.

2122/103 Markets update

Markets update received at the Full Town Council meeting on 7th December 2021.

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2122/104 Funding

Resolved to appoint the three Councillors for Cottingley Ward to make enquiries and report back to the next Finance and General Purposes Committee meeting.

2122/105 Gritting

Resolved to recommend that the Green and Clean budget to be delegated to the Finance and General Purposes Committee.

Resolved to spend £500.00 from the budget for grit bins for Pendle Road, Healy Avenue, Gawthorpe Lane, Manor Drive and Primrose Drive.

2122/106 Policy review

Resolved to ask the Town Clerk to write to Bradford Council regarding section 106 payments and explain what the money is used for (regarding schedule 2 para 1.21 of the S.106 agreement with McCarthy and Stone for the Cattle Mart site).

Resolved that Councillor Williams to review the CIL Policy, to bring back to the meeting in January 2022.

2122/107 Risk Management

Resolved to ask the Town Clerk to determine what happens to a risk within the Risk Management process as when a risk is identified and how is it managed (reduced) and then potentially removed from the Risk Register.

2122/108 Exclusion of the press and public

Resolved to exclude members of the press and public from item 2122/109 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2122/109 Cleaning contract

Resolved that the amended contract with Cleanfix to be signed, subject to amendments being made to include the identification of the National Living Wage at point 5 PG1.

2122/110 Date of next meeting

Noted that the date for the next Finance and General Purposes Committee meeting as being Wednesday 12th January 2022 at 6.30pm at the Hub, Myrtle Place, Bingley.

Chairman Date